

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS  
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001  
 MINUTES OF THE MEETING OF NOVEMBER 1 AND 2, 2018

DATE AND PLACE  
 OF MEETING

On November 1, 2018, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

DECLARATION OF  
 QUORUM AND  
 CALL TO ORDER

A quorum was present and the meeting was called to order in open session on November 1, 2018, at approximately 2:04 p.m., with Candace Melancon, Secretary/Treasurer presiding.

ROLL CALL

MEMBERS	
Myra Collins, LPN Chairwoman of the Board	Absent
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Paul Fuselier, MD	Present
Barbara Gibbs, RN	Present
Christopher Mallett, LPN	Present
Candace Melancon, LPN Secretary/Treasurer of the Board	Present
Andrew Morson, MD	Present Departed @ 4:49p.m.
Albertha Prince, LPN	Present
Mohammad Suleman, MD	Absent

STAFF/LEGAL  
 COUNSEL  
 PRESENT

STAFF	
Lynn Ansardi	Present
Denise Klein	Present
Tammy Labit	Present
Kristen Hill	Present
John Becknell	Present

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MOTION TO  
ENTER  
EXECUTIVE  
SESSION

Roberta Connelley moved that the board convene in executive session for reports on litigation; and consideration of reports of the hearing officer related to cases before the board for disciplinary action against licensees and/or applicants for licensure.

SECOND: Dunn

A roll call vote was taken.

YEAS: Connelley, Cypret, Dunn, Fuselier, Gibbs, Mallett, Melancon, Morson, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 2:06 p.m.

MOTION TO EXIT  
EXECUTIVE  
SESSION

Christopher Mallett moved that the board exit executive session.

SECOND: Fuselier

A roll call vote was taken.

YEAS: Connelley, Cypret, Dunn, Fuselier, Gibbs, Mallett, Melancon, Morson, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board came out of executive session at 2:13 p.m.

MOTION

Roberta Connelley moved that the board take agenda item #7.A.1 out of order.

SECOND: Cypret

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

PROVISIONAL  
ACCREDITATION  
REQUIRING  
BOARD ACTION –  
DRYADES YMCA  
SCHOOL OF  
COMMERCE, NEW  
ORLEANS

Director of Education, Ms. Johnette Kay, presented the status of Dryades YMCA School of Commerce to the LSBPNE board members. The summary included the program's history, program deficiencies, program responses, site visits and correction plans reviewed by LSBPNE and first time pass rates for NCLEX-PN of all graduating cohorts.

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**Program history:** Dryades was granted initial approval in 2007 and admitted its first cohort of students in June 2007. The program length is 6 modules over 20 months. Four cohorts have been admitted to Dryades since 2007 (2007, 2012, 2014, 2016).

**Provisional status/Noncompliance:** Since being granted initial accreditation in 2007, the program has been on provisional status Nov 2009-Nov 2013 and again May 2017 – currently. Violations of noncompliance with the Louisiana Administrative Code and board rules and regulations include, but are not limited to:

- NCLEX-PN pass rate below 80% (2009, 2017, 2018)
- failure to obtain board approval prior to faculty teaching in the program (2008)
- recruiting and testing students for the purpose of admission prior to board approval (2009)
- admitting and beginning didactic instruction prior to board approval; cease & desist letter sent (2012)
- failure to respond to survey directives to correct program deficiencies in a reasonable timeframe as requested by board staff (2008, 2009, 2011, 2017)

**NCLEX-PN Results:** Three of four graduating cohorts have NCLEX-PN first time pass rates below 80%. 54 of 64 graduates have tested; 38 of 54 passed the NLCEX-PN on the first attempt, yielding an overall first time pass rate of 70.37%.

Betty Jo Mitchell, PN Program Coordinator at Dryades, was given the opportunity to expound and respond. Ms. Mitchell agreed with findings and explained to the members that Dryades serves to assist many who are minority, single parents. She admits that although policies and procedures, as well as those items submitted as part of Dryades corrective action plan, have not always been upheld due to the faculty's attempt to help the students. Ms. Mitchell requests the board find a way to allow the program to remain open, and she would do whatever is necessary to maintain the program.

PROVISIONAL  
ACCREDITATION  
REQUIRING  
ACTION

Roberta Connelley moved to discontinue Dryades YMCA School of Commerce as cited in the LAC §1305.E.4. & LAC §1503.

SECOND: Dunn

YEAS: Connelley, Cypret, Dunn, Fuselier, Gibbs, Mallett, Melancon, Prince

NAYS: Morson

ABSTENTIONS: 0

The motion passed.

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MOTION TO  
REENTER  
EXECUTIVE  
SESSION

Janie Cypret moved that the board reconvene in executive session for report on litigation; and consideration of report of the hearing officer related to cases before the board for disciplinary action against licensees and/or applicants for licensure.

SECOND: Gibbs

A roll call vote was taken.

YEAS: Connelley, Cypret, Dunn, Fuselier, Gibbs, Mallett, Melancon, Morson, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 2:54 p.m.

MOTION TO EXIT  
EXECUTIVE  
SESSION

Christopher Mallett moved that the board exit executive session.

SECOND: Fuselier

A roll call vote was taken.

YEAS: Connelley, Cypret, Dunn, Fuselier, Gibbs, Mallett, Melancon, Morson, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board came out of executive session at 3:38 p.m.

MOTIONS  
RELATED TO  
DISCIPLINE

Albertha Prince moved that in the case of (Jade Bryan), social security number ending with 4323 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Gibbs

YEAS: 8

NAYS: 0

ABSTENTIONS: Morson

The motion passed.

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Janie Cypret moved that in the case of (Marlene Hampton) **license #20170455**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than two (2) years with the stipulations as written in the findings.

SECOND: Dunn  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: Morson  
The motion passed.

Gwendolynn Dunn moved that in the case of (Chloe Prier) **license #20170517**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be issued a letter of reprimand with stipulations as written in the findings.

SECOND: Mallett  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: Morson  
The motion passed.

Albertha Prince moved that in the case of (Felecia Quarles), social security number ending with **3962** the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Gibbs  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: Morson  
The motion passed.

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Janie Cypret moved that in the case of (Marilyn Ramirez) **license #20152592**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be revoked with stipulations as written in the findings.

SECOND: Dunn  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: Morson  
The motion passed.

Barbara Gibbs moved that in the case of (Amanda Thomas) social security number ending with **6403**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant for licensure, prior to being made eligible to take the NCLEX-PN, must comply with the stipulations as ordered by the board. Upon completion of all stipulations, the respondent may then be made eligible to take the NCLEX-PN. Upon passing of the NCLEX-PN, the applicant may then be issued a probated practical nursing license for no less than 2 years with stipulations as ordered by the board.

SECOND: Connelley  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: Morson  
The motion passed.

Barbara Gibbs moved that in the case of (Quiana Washington) **license #20140062**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be suspended for no less than three (3) months with stipulations as ordered by the board. Upon completion of the suspension stipulations, license will be then probated for two (2) years with the stipulations as written in the findings.

SECOND: Connelley  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: Morson  
The motion passed.

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Roberta Connelley moved that the following consent agreements be accepted by the board without exception:

<b>License #240449</b>	<b>Tywanda Blount</b>
<b>License #20160866</b>	<b>Ashley Brown</b>
<b>Last four digits S.S. #0534</b>	<b>Brittney Cole</b>
<b>License #20130324</b>	<b>Carondia Davis</b>
<b>License #282447</b>	<b>Shelley Endsley</b>
<b>License #20170580</b>	<b>Kimberly Fontenot</b>
<b>License #250111</b>	<b>Lakeshia Gardere</b>
<b>License #230827</b>	<b>Barbara Gibbs</b>
<b>Last four digits S.S. #4396</b>	<b>Tennelle Greenhouse</b>
<b>Last four digits S.S. #1518</b>	<b>TaJaun Hall</b>
<b>License #200191</b>	<b>Sharon Jiles</b>
<b>License #20140789</b>	<b>Jessica Johns (Bradford)</b>
<b>License #20162489</b>	<b>Chrishauna Johnson</b>
<b>License #941682</b>	<b>Daniel Ladner</b>
<b>License #260521</b>	<b>Crystal Lanclos</b>
<b>License #20102523</b>	<b>Jamie Lee</b>
<b>License #242442</b>	<b>Brenda Lovelady</b>
<b>License #250162</b>	<b>Lorrie McMillan</b>
<b>License #20121176</b>	<b>Victoria Packard</b>
<b>Last four digits S.S. #6595</b>	<b>Tylisha Robinson</b>
<b>Last four digits S.S. #7629</b>	<b>Bridgett Scott</b>
<b>License #20150873</b>	<b>Cher Senegal</b>
<b>Last four digits S.S. #5327</b>	<b>Jewel Trim</b>
<b>Last four digits S.S. #9256</b>	<b>Melneisha Williams</b>

SECOND: Gibbs  
 YEAS: 8  
 NAYS: 0  
 ABSTENTIONS: Morson  
 The motion passed.

MOTION TO  
 ADOPT MINUTES  
 OF JULY 26 AND  
 27, 2018, BOARD  
 MEETING

Gwendolynn Dunn moved that the minutes of the board meeting of July 26 and 27, 2018, be adopted as printed in the book of reports.

SECOND: Fuselier  
 YEAS: 8  
 NAYS: 0  
 ABSTENTIONS: Melancon  
 The motion passed.

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REPORT OF THE  
ADVISORY  
COMMITTEE

Roberta Connelley, Chairwoman of the advisory committee, presented information concerning the last meeting held in October 2018 and the material discussed regarding approved admission test and scores, and the Louisiana Administrative Code §1703.A.2-3.

Admission test minimum scores – ACCUPLACER Next Generation: The advisory committee met October 5, 2018, and offered a recommendation for determining the acceptable scores of the ACCUPLACER Next Generation test for admission into a PN program. The ACCUPLACER Classic test will no longer be available by the College Board as of January 2019. The advisory committee recommends to the board the adoption of the set of minimum scores, upon the advice of the LCTCS faculty. Rene Cintron, Chief Academic Affairs Officer, LCTCS, submitted the attached recommendation for ACCUPLACER Next Generation scores: Language (Writing) – 241; Math (Quantitative Reasoning, Algebra and Statistics) – 243; Reading - 250. Mr. Cintron and the LCTCS faculty will continue to collect data and track the matriculation of students who took the ACCUPLACER (Classic) exclusively for admission into the PN program in 2016.

Roberta Connelley brought forth the following recommendations from the advisory committee:

1. The Louisiana State Board of Practical Nurse Examiners approve interim concorded scores for the Accuplacer Next Generation, as one of the acceptable admissions test, as recommended by LCTCS, pending a validity study to be concluded by July 31, 2019.
2. The Louisiana State Board of Practical Nurse Examiners consider changing the wording to the LAC §1703.A.2-3., through a notice of intent, as bolded below to read:  
“A. An applicant for licensure by exam shall:
  1. meet the requirements for qualification;
  2. be permitted to write the examination up to 4 times within a period of 2 years of being made eligible, **but no later than three years from completion of the practical nursing program;**
  3. re-enter and successfully complete the entire practical nursing program without advance credits if the fourth writing is unsuccessful **or more than three years has elapsed from completion of the practical nursing program** before being allowed to take the practical nursing examination again.”

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MOTION

Janie Cypret moved to accept the following recommendation brought forth by the advisory committee chair regarding the approval of interim concord scores for Accuplacer Next Generation:

“The Louisiana State Board of Practical Nurse Examiners approve interim concord scores for the Accuplacer Next Generation, as one of the acceptable admissions test, as recommended by LCTCS, pending a validity study to be concluded by July 31, 2019.”

SECOND: Dunn

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

MOTION

Dr. Fuselier moved to accept the following recommendation brought forth by the advisory committee chair regarding the change of wording to the LAC §1703.A.2-3., through a notice of intent, as bolded below to read:

“A. An applicant for licensure by exam shall:

1. meet the requirements for qualification;
2. be permitted to write the examination up to 4 times within a period of 2 years of being made eligible, **but no later than three years from completion of the practical nursing program;**
3. re-enter and successfully complete the entire practical nursing program without advance credits if the fourth writing is unsuccessful **or more than three years has elapsed from completion of the practical nursing program** before being allowed to take the practical nursing examination again.”

SECOND: Mallett

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

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REPORT OF THE  
EDUCATION  
DEPARTMENT

ANNUAL REPORT  
STATUS OF ALL  
PROGRAMS

Roberta Connelley moved that the board approve the annual report as printed in the book of reports and continue the accreditation status of all practical nursing programs, with the following corrections, additions, or edits:

Dryades YMCA School of Commerce – Involuntary Closure  
Unitech Training Academy, Metairie campus – Voluntary Closure  
West Monroe Campus, LDCC – Provisional Accreditation

SECOND: Gibbs  
YEAS: 9  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

REPORT OF THE  
EXECUTIVE  
DIRECTOR

INDEPENDENT  
AUDIT  
STATEMENT

Gwendolynn Dunn moved that all board members received a draft copy of the independent auditor's statement for fiscal year 2018 as required.

SECOND: Prince  
YEAS: 9  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

AMENDMENTS TO  
OPERATING  
BUDGET FY 2019

Lynn Ansardi presented the proposed amendments to the operating budget for fiscal year 2019.

Dr. Fuselier moved to approve the proposed amendments to the operating budget for fiscal year 2019, as printed in the book of reports.

SECOND: Cypret  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

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PROPOSED  
BUDGET FY 2020

Lynn Ansardi presented the proposed budget for fiscal year 2020.

Dr. Fuselier moved that the board approve the proposed budget for fiscal year 2020, as printed in the book of reports.

SECOND: Dunn  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

NURSE  
LICENSURE  
COMPACT

Lynn Ansardi presented the impact that participation in Nursys and the Nurse Licensure compact will have on the Louisiana State Board of Practical Nurse Examiners.

Roberta Connelley moved that the board approve the proposed fee changes discussed and listed on the handout. Through a notice of intent, the LAC §1715.A.1,5,7,11. will be changed to the following:

1. License by examination - \$125.00
5. Reinstatement of license which has been suspended, or which has lapsed by nonrenewal - \$200.00
7. Delinquency fee in addition to renewal fee for nursing license (per year delinquent) - \$100.00
11. Evaluation of credits of out-of-state applicants for Louisiana - \$100.00

SECOND: Gibbs  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

RECESS

Gwendolynn Dunn moved that the board recess and reconvene tomorrow morning at 10AM at the Jefferson Parish East Bank Library.

SECOND: Prince  
YEAS: 8  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed and the meeting recessed at approximately 4:07 p.m.

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DATE AND PLACE  
 OF MEETING

On November 2, 2018, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 W. Napoleon Ave., Metairie, Louisiana, 70002.

CALL TO ORDER

The meeting was called to order in open session on November 2, 2018, at approximately 10:00a.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Paul Fuselier, MD	Absent
Barbara Gibbs, RN	Absent
Christopher Mallett, LPN	Present
Candace Melancon, LPN Secretary/Treasurer of the Board	Present
Andrew Morson, MD	Absent
Albertha Prince, LPN	Present
Mohammad Suleman, MD	Absent

STAFF/LEGAL  
 COUNSEL  
 PRESENT

STAFF	
Lynn Ansardi	Present
Denise Klein	Present
Tammy Labit	Present
Kerri Palmer	Present
Johnette Kay	Present
Kristen Hill	Present
Janette Patterson	Absent
John Becknell	Present

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DECLARATION OF  
QUORUM

The Chair declared that a quorum was present.

WELCOME

Roberta Connelley and Gwendolynn Dunn welcomed the audience. Ms. Dunn invited all LPNs and guests in our audience to attend the National Association of Licensed Practical Nurses Annual Convention from July 23-28, 2019, at the Hilton Riverside Hotel in New Orleans, LA.

REPORT OF THE  
ASSOCIATE  
EXECUTIVE  
DIRECTOR

SUMMARY  
REPORTS

Denise Klein presented the summary of new compliance reports received and action taken from 7/6/2018 – 10/15/2018. No action was needed or taken.

REPORT OF THE  
ADVISORY  
COMMITTEE

Roberta Connelley presented the minutes of the advisory committee meeting held on October 5, 2018. No action was needed or taken.

REPORT OF THE  
EDUCATION  
DEPARTMENT

PROGRAM  
SUMMARY

A summary report and update of programs on initial accreditation, provisional accreditation, and discontinued programs were provided. Ms. Kay additionally reported on the realignment of several campuses within the Louisiana Technical Community College system. The following campuses have been realigned:

1. Natchitoches Campus, NWLTC, will now fall under Central Louisiana Technical Community College (CLTCC);
2. Oakdale Campus, CLTCC, will now fall under Sowela Technical Community College (STCC);
3. Reserve Campus, SCLTC, will now fall under South Louisiana Community College (SLCC);
4. Westside Campus, BRCC, will now fall under River Parishes Community College (RPCC);
5. Young Memorial Campus, SCLTC, will now fall under South Louisiana Community College (SLCC).

No action was needed or taken.

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PROGRAM(S) ON  
INITIAL  
ACCREDITATION

Programs on initial accreditation include the following:  
Monroe campus, LDCC – Phase II suspended

PROGRAM(S) ON  
PROVISIONAL  
ACCREDITATION

Programs on provisional accreditation include the following:  
Infinity College, Lafayette, LA  
West Monroe campus, LDCC  
Westside campus, RPCC

PROGRAM  
CLOSURE(S)

Dryades YMCA School of Commerce (involuntary closure)  
Unitech Training Academy, Metairie (voluntary closure)

NEW PROGRAM  
REQUEST(S)

Blue Cliff College, Metairie Campus (phase II pending)

PROGRAM(S)  
CITED FOR NON-  
COMPLIANCE OF  
BOARD RULES

At the time of the printing of the book of reports, the following programs had been cited for non-compliance with Board rules:  
Delta College of Arts & Technology, Baton Rouge (NCLEX-PN pass rate)  
Dryades YMCA College of Commerce, New Orleans (NCLEX-PN pass rate)  
Infinity College, Lafayette (NCLEX-PN pass rate)  
Lamar Salter campus, CLTCC (NCLEX-PN pass rate)  
Tallulah campus, LDCC (NCLEX-PN pass rate)  
West Monroe campus, LDCC (admissions policy; failure to respond)

ANNUAL REPORT  
STATUS OF ALL  
PROGRAMS

Johnette Kay presented data summaries for practical nursing programs for fiscal years 2007 – 2017. Also presented was the raw data for the annual report for fiscal year 2017.

REPORT OF THE  
EXECUTIVE  
DIRECTOR

NCSBN ANNUAL  
MEETING

Lynn Ansardi offered information from the NCSBN annual meeting held in Minneapolis, MN. At this meeting, NCSBN introduced the Global Regulatory Atlas which will allow regulators worldwide to go onto this site to compare their regulation with other nursing regulation worldwide.

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NURSE  
LICENSURE  
COMPACT

Lynn Ansardi reported that Louisiana will be a part of the Nurse Licensure Compact effective July 1, 2019. Updates regarding how to apply for a multistate license will be available on our website.  
No action was needed or taken.

UNFINISHED  
BUSINESS

The Louisiana State Board of Practical Nurse Examiners recognized Dr. M. Kaleem Arshad, Dr. Brent Campanella and Dr. A. Kenison Roy III for their nine years of service with the board.

FUTURE MEETING  
DATES

The proposed board meeting dates for the next board meetings are March 14 and 15, 2019. Board staff has secured the Jefferson Parish East Bank Library for March 15, 2019.

PUBLIC COMMENT

No public comment was offered.

MOTION TO  
ADJOURN

Candace Melancon moved that the meeting be adjourned.

SECOND: Mallett

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

The motion passed, and the meeting adjourned at approximately 10:59 a.m.

*M. Collins, ED / LPN*

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Myron Collins, LPN, Chairwoman