

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF JULY 26 AND 27, 2018

DATE AND PLACE OF MEETING On July 26, 2018, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

CALL TO ORDER The meeting was called to order on July 26, 2018, at approximately 2:04 p.m., with Myra Collins, Chairwoman, presiding.

ROLL CALL

MEMBERS	
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Absent
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Paul Fuselier, MD	Present @ 2:27 p.m.
Barbara Gibbs, RN	Present
Christopher Mallett, LPN	Present
Candace Melancon, LPN Secretary/Treasurer of the Board	Absent
Andrew Morson, MD	Absent
Albertha Prince, LPN	Present
Mohammad Suleman, MD	Absent

STAFF/LEGAL
 COUNSEL
 PRESENT

STAFF	
Lynn Ansardi	Present
Denise Klein	Present
Tammy Labit	Present
Kristen Hill	Present
John Becknell	Present

DECLARATION OF
 QUORUM

The Chair declared that a quorum was present.

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MOTION TO
ENTER
EXECUTIVE
SESSION

Gwendolyn Dunn moved that the board convene in executive session to consider reports related to disciplinary matters against licensees and applicants for licensure and to discuss personnel matters.

SECOND: Cypret

A roll call vote was taken.

YEAS: Collins, Cypret, Dunn, Gibbs, Mallett, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 2:06 p.m.

MOTION TO EXIT
EXECUTIVE
SESSIONS

Dr. Fuselier moved that the board exit executive session.

SECOND: Cypret

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

The motion passed.

The board came out of executive session at approximately 6:30 p.m.

UNCLASSIFIED
EMPLOYEES'
COMPENSATION

Myra Collins moved that the Executive Director, M. Lynn Ansardi, receive a 6% merit increase.

SECOND: Cypret

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

The motion passed.

Myra Collins moved that the merit increase of Associate Executive Director, Denise Klein, be deferred by the board for further consideration and/or discussion.

SECOND: Fuselier

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

The motion passed.

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MOTION TO
RECESS

Dr. Fuselier moved that the board recess and reconvene tomorrow morning July 27, 2018, at 10AM, at the Eastbank Regional Jefferson Parish Library.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

The meeting recessed at approximately 6:45 p.m.

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DATE AND PLACE OF MEETING On July 27, 2018, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 West Napoleon Avenue, Metairie, Louisiana, 70002.

CALL TO ORDER The meeting was called to order on July 27, 2018, at approximately 10:00 a.m., with Myra Collins, Chairwoman, presiding.

ROLL CALL

MEMBERS	
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Absent
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Paul Fuselier, MD	Present
Barbara Gibbs, RN	Absent
Christopher Mallett, LPN	Present
Candace Melancon, LPN Secretary/Treasurer of the Board	Absent
Andrew Morson, MD	Absent
Albertha Prince, LPN	Present
Mohammad Suleman, MD	Absent

STAFF/LEGAL
 COUNSEL
 PRESENT

STAFF	
Lynn Ansardi	Present
Denise Klein	Present
Tammy Labit	Present
Kerri Palmer	Present
Johnette Kay	Present
Kristen Hill	Present
Janette Patterson	Present
John Becknell	Present

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DECLARATION OF
QUORUM

The Chair declared that a quorum was present.

WELCOME

Gwendolyn Dunn welcomed the audience.

MOTION TO
ADOPT MINUTES
OF APRIL 12 AND
13, 2018, BOARD
MEETING

Dr. Fuselier moved that the minutes of the board meeting of April 12 and 13, 2018, be adopted as printed in the book of reports.

SECOND: Cypret
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTIONS
RELATED TO
DISCIPLINE

Janie Cypret moved that in the case of (Brandice Bolden) social security number ending with 2111, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Brakeisha Broussard) social security number ending with 5328, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Janie Cypret moved that in the case of (Kim Buky), social security number ending with 5988 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Casey Caples) social security number ending with 7959, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Ruth Carmon) license #262593, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than two (2) years with the stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Albertha Prince moved that in the case of (Bethany Carriere) **license #270073**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be revoked with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Jessica Carter), social security number ending with **8365** the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Carrie Cook) **license #20132432**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be revoked with stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Albertha Prince moved that in the case of (Lori Craft) **license #260053**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Albertha Prince moved that in the case of (Kimberly Curry) **license #280520**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license remain suspended until and unless she complies with the stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Christopher Mallet moved that in the case of (Endia Davis) social security ending with **4082**, the board adopt the hearing officer's findings of fact and conclusions of law as amended and that the applicant for licensure be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Christopher Mallett moved that in the case of (Kristi Dotson), social security number ending with **6608** the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant after complying with the stipulations as written in the findings, be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Albertha Prince moved that in the case of (Janaia Houston) **license #271027**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Christopher Mallett moved that in the case of (Andrea Jackson) **license #280461**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license remain suspended with stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Albertha Prince moved that in the case of (Qiyonne Jones) **license #20140185**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Christopher Mallett moved that in the case of (Courtney Lachney) **license #20140896**, the board adopt the hearing officer's findings of fact and conclusions of law as amended, and that the respondent's practical nursing license be revoked with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Rachel Mouton) **license #200460**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be issued a letter of reprimand with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Gwendolyn Dunn moved that in the case of (Taja Noel) license #20150219, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Elizabeth Rodgers) license #220080, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Niiya Sanders) social security number ending with 5145, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Albertha Prince moved that in the case of (Vida Thomas) social security number ending with **2381**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Erica Walker) **license #280549**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Trenese White) **license #291213**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Christopher Mallett moved that the following consent agreements be accepted by the board without exception:

Last four digits S.S. #2485	Candice Brown
License #970616	Tricia Cambre
License #990356	Amanda Clark
License #20150195	Tiffany Cooper
Last four digits S.S. #2629	Patricia Fontenot
Last four digits S.S. #6254	Hannah Gingell
License #990423	Stephanie Golden
Last four digits S.S. #3343	LaDestine Gordon
License #280809	Raven Harry
Last four digits S.S. #3973	Joy Henry
License #280597	Trenesha Holliday
License #210585	Rachel Holmes
Last four digits S.S. #5932	Melissa Hylton
License #940904	Tracy Lewis
License #930256	Dena Marceaux
License #20140537	Mersadis Martin
License #210616	Brandi Mayard
License #250162	Lorrie McMillan
License #20121129	Angel Morris
License #951422	Gwendolyn Murphy
Last four digits S.S. #4056	Allisa Nelson
License #960170	Natonya Palmer
License #20120952	Kenique Stewart
License #880319	Jacquelyn Suire
License #800129	Delana Thorn
Last four digits S.S. #2043	Jackie Thomas
Last four digits S.S. #5140	Sydney Tureaud
Last four digits S.S. #5128	Tiffany Tyler
Last four digits S.S. #9561	Breanna Wesley
Last four digits S.S. #7828	April Willis

SECOND: Prince
 YEAS: 6
 NAYS: 0
 ABSTENTIONS: 0
 The motion passed.

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REPORT OF
ASSOCIATE
EXECUTIVE
DIRECTOR

SUMMARY
REPORTS

Denise Klein presented the summary report from the compliance department of new reports received and action taken as of 7/5/2018. Ms. Klein additionally presented a summary of activity for FY 2018.

No action was needed or taken on these matters.

DISCIPLINE CASE
MANAGEMENT
CONFERENCE

Denise Klein gave a verbal report concerning the conference that she attended through NCSBN entitled "Experience a Frontier of Knowledge". Ms. Klein stated that the conference was very beneficial, informative and reinforces that LSBPNE is conducting compliance and discipline business in a way that aligns with the rest of the boards across the country.

Ms. Collins asked Ms. Klein to provide a narrative summary for all of the board, especially those not present, regarding the information presented at the conference, as well as the standards of discipline.

REPORT OF THE
EDUCATION
DEPARTMENT

STUDENTS
ADMITTED AND
REPORTING
ARRESTS

Johnette Kay presented a summary of students admitted and reporting arrest(s) from 1/28/2018 to 6/30/2018.

No action was needed or taken.

PROGRAM
SUMMARY

A PN program summary report and update of programs on initial and provisional accreditation were provided.

No action was needed or taken.

PROGRAM(S) ON
INITIAL
ACCREDITATION

Programs on initial accreditation include the following:
Monroe Campus, LDCC, no anticipated date for the first cohort.

PROGRAM(S) ON
PROVISIONAL
ACCREDITATION

Programs on provisional accreditation include the following:
Dryades YMCA School of Commerce
Infinity College, Lafayette, LA
Unitech Training Academy – Metairie
Westside Campus, RPCC

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NEW PROGRAM
REQUEST

Ms. Kay reported that Blue Cliff College, Metairie campus, phase I was approved on 4/22/2018, phase II is pending the program's submission and approval of board requirements.

PROGRAM(S)
CITED FOR NON-
COMPLIANCE OF
BOARD RULES

At the time of the printing of the book of reports, the following programs had been cited for non-compliance with board rules:
Delgado Community College (NCLEX-PN pass rate)
Delta College of Arts & Technology, Baton Rouge (NCLEX-PN pass rate)
Delta College of Arts & Technology, Lafayette (NCLEX-PN pass-rate)
Hammond Campus, NTCC (NCLEX-PN pass rate)
Tallulah Campus, LDCC (NCLEX-PN pass rate)
West Monroe, LDCC (admissions policy)

NCLEX PASS
RATES

Johnette Kay reported that 673 of 783 applicants educated in Louisiana, who applied for licensure by exam, tested and passed the NCLEX-PN on the first attempt. The Louisiana PN NCLEX pass rate for the 2017-2018 fiscal year is 85.95% compared to the national pass rate of 86.069% for the same period.
No action was needed or taken on this matter.

REFRESHER
COURSE

The following schools offer an online theory refresher course:
LE Fletcher Technical Community College
Ferriday Campus, CLTCC
South Dakota State University School of Nursing
Hammond Area Campus, NTCC, is approved for a face-to face refresher course; however, they have not had sufficient enrollment to conduct the course within the past year.
31 nurses successfully completed a refresher course and were reinstated during the 2017-2018 fiscal year.
No action was needed or taken on this matter.

PN PROGRAM
ADMISSION TESTS

Some tests currently approved and required for admission into a practical nursing program are changing, namely TABE and Accuplacer.

TABE is moving from version 9&10 to 11&12. Staff will look closely at the content of the TABE 11&12 version to accurately determine high school equivalency scores.

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Accuplacer is transitioning from the Classic to the Next Generation version. Currently, majority of our schools utilize Accuplacer as one of the acceptable admission test. The Accuplacer scores for the Classic version are not the same as the Next Generation version. The College Board does not provide a concordance table for the language section of the two versions. Therefore, the LSBPNE board must determine the minimum scores to be accepted using Accuplacer's Next Generation version.

Changes regarding these tests will begin January 2019.

REPORT OF THE
EXECUTIVE
DIRECTOR

REPORT ON 2018
LEGISLATIVE
SESSION

Lynn Ansardi updated the board concerning the progress and status of Senate bill No. 202 and ACT 577.

FINANCIAL
REPORTS

Lynn Ansardi presented the proposed amendments to the operating budget for fiscal year 2018.

Albertha Prince moved that all board members received a copy of the proposed amendments to the operating budget for fiscal year 2018 as printed in the book of reports.

SECOND: Collins
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Lynn Ansardi presented the actual operating budget for fiscal year 2018 as of 06/30/2018.
No action was needed or taken on this matter.

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LOUISIANA
COMPLIANCE
QUESTIONNAIRE
FY 2018

Lynn Ansardi presented the Louisiana Compliance Questionnaire from fiscal year 2018.

Myra Collins moved that the completed compliance questionnaire from fiscal year 2018 be adopted as printed in the book of reports.

SECOND: Dunn
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LPN RENEWAL
AND GRADUATE
STATISTICS

Lynn Ansardi presented renewal data concerning active LPNs for the years 2010 – 2018 as well as employment distribution of LPNs for the years of 2013 – 2017. Ms. Ansardi also presented passage rates of LPN compared to the national average for the years 2010 – 2017.

No action was needed or taken on this matter.

2018 – 2019
TRAVEL
REGULATIONS

Myra Collins moved that all board members received a copy of the 2018 – 2019 travel regulations as printed in the book of reports.

SECOND: Cypret
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LICENSING
MANAGEMENT
SOFTWARE
CONTRACT

Janie Cypret moved that the board accept the agreement to enter into the Optimal Regulatory Board System (ORBS) contract.

SECOND: Mallett
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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ATTORNEY
RESOLUTION

Myra Collins moved to accept the resolution approving the Becknell Law Firm, APLC, to provide legal consultation and services to the board relative to board rules and regulations, legislation, board actions, and disciplinary hearings and adjudications regarding alleged violations and rules and regulations promulgated by the board.

SECOND: Prince
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Myra Collins moved to accept the resolution extending the contract with Lindsey Williams, for a period of one year to provide legal consultation and services to the board relative to board rules and regulations, legislation, board actions, and disciplinary hearings and adjudications regarding alleged violations and rules and regulations promulgated by the board.

SECOND: Cypret
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

FUTURE MEETING
DATES

The proposed board meeting dates for the next board meeting are November 1 and 2, 2018. Board staff has secured the Jefferson Parish East Bank Library for November 2, 2018.
No action was needed or taken on this matter.

NEW BUSINESS

LAC §1703.A.2. &
LAC §1703.A.3.

Since the enactment of LAC §1703.A.2 & LAC §1703.A.3, board staff has some concerns regarding the purpose of these rules and their consistency with policy and procedure for licensure or endorsement applicants in Louisiana. Board staff asked for the board to consider the purpose of this rule and consider revisiting this matter to provide further guidance and clarification on how to proceed.

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MOTION

Christopher Mallett moved that the advisory committee study the purpose of LAC §1703.A.2 & LAC §1703.A.3 and it's consistency with other board policy and procedures and report back to the board at the November 2018 meeting concerning their findings and/or recommendations.

SECOND: Cypret
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

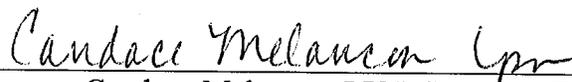
PUBLIC COMMENT

No public comment was offered.

MOTION TO
ADJOURN

Dr. Fuselier moved that the meeting be adjourned.

SECOND: Collins
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed, and the meeting adjourned at 11:37 a.m.



Candace Melancon, LPN, Secretary/Treasurer