

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DRIVE, SUITE 301
METAIRIE, LOUISIANA 70001-6266
(504) 838-5791
FAX (504) 838-5279
www.lsbpne.com

FILE COPY

July 21, 2016

Mia Norflin
7848 N. Coronet Ct.
New Orleans, LA 70126

Dear Ms. Norflin:

The Louisiana State Board of Practical Nurse Examiners has reinstated your license to probationary status.

Enclosed, please find your 2016 license stamped PROBATION and 2 **Employer's Agreement** forms that your employer(s) must fill out and mail to the board office within 10 days of hire.

The board and Affinity eHealth have coordinated what we believe will provide an easy, convenient way for you and your employers(s) to complete the reporting requirements concerning your progress while holding a probated license. Once the board submits your information to Affinity, you will receive step by step instructions on how to access your account online using your unique I.D. and password already set up by Affinity. Please read the instructions **carefully**. **It is important that you notify the board if your supervisor changes at any time during your probationary period.**

Once you are hired as a Licensed Practical Nurse, the Administrator/Chief Nursing Executive must fill out the **Employer's Agreement** form and mail it back to the board office within 10 days of hire. Affinity eHealth will submit step by step instructions to your employer on how to access their online system in order to submit your performance evaluations that are required to be sent to the board on a quarterly basis.

Reminder: Your first probation monitoring fee of \$500.00 is due in the board office on or before **October 21, 2016**. Failure to pay said fee will result in the immediate suspension of your practical nursing license. Also, the board strongly urges you to re-read the stipulations of your board order. Failure to follow the stipulations set forth will result in the immediate suspension of your practical nursing license.

Should you have any questions during your probation, please contact the compliance department.

**LOUISIANA STATE BOARD OF
PRACTICAL NURSE EXAMINERS**


Kiana Gautreaux
Compliance Department