LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 26 AND 27, 2018

DATE AND PLACE OF MEETING
On July 26, 2018, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

CALL TO ORDER
The meeting was called to order on July 26, 2018, at approximately 2:04 p.m., with Myra Collins, Chairwoman, presiding.

ROLL CALL

<table>
<thead>
<tr>
<th>MEMBERS</th>
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<tbody>
<tr>
<td>Myra Collins, LPN</td>
<td>Present</td>
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<tr>
<td>Chairwoman of the Board</td>
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<tr>
<td>Roberta Connelley, RN</td>
<td>Absent</td>
</tr>
<tr>
<td>Janie Cypret, LPN</td>
<td>Present</td>
</tr>
<tr>
<td>Gwendolyn Dunn, LPN</td>
<td>Present</td>
</tr>
<tr>
<td>Paul Fuselier, MD</td>
<td>Present @ 2:27 p.m.</td>
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<tr>
<td>Barbara Gibbs, RN</td>
<td>Present</td>
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<tr>
<td>Christopher Mallett, LPN</td>
<td>Present</td>
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<tr>
<td>Candace Melancon, LPN</td>
<td>Absent</td>
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<tr>
<td>Secretary/Treasurer of the Board</td>
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<tr>
<td>Andrew Morson, MD</td>
<td>Absent</td>
</tr>
<tr>
<td>Albertha Prince, LPN</td>
<td>Present</td>
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<tr>
<td>Mohammad Suleman, MD</td>
<td>Absent</td>
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STAFF/LEGAL COUNSEL PRESENT

<table>
<thead>
<tr>
<th>STAFF</th>
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<tbody>
<tr>
<td>Lynn Ansardi</td>
<td>Present</td>
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<tr>
<td>Denise Klein</td>
<td>Present</td>
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<tr>
<td>Tammy Labit</td>
<td>Present</td>
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<tr>
<td>Kristen Hill</td>
<td>Present</td>
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<tr>
<td>John Becknell</td>
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DECLARATION OF QUORUM
The Chair declared that a quorum was present.
MOTION TO ENTER EXECUTIVE SESSION

Gwendolyn Dunn moved that the board convene in executive session to consider reports related to disciplinary matters against licensees and applicants for licensure and to discuss personnel matters.

SECOND: Cypret
A roll call vote was taken.
YEAS: Collins, Cypret, Dunn, Gibbs, Mallett, Prince
NAYS: 0
ABSTENTIONS: 0
The motion passed and the board went into executive session at 2:06 p.m.

MOTION TO EXIT EXECUTIVE SESSIONS

Dr. Fuselier moved that the board exit executive session.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

The board came out of executive session at approximately 6:30 p.m.

UNCLASSIFIED EMPLOYEES’ COMPENSATION

Myra Collins moved that the Executive Director, M. Lynn Ansardi, receive a 6% merit increase.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Myra Collins moved that the merit increase of Associate Executive Director, Denise Klein, be deferred by the board for further consideration and/or discussion.

SECOND: Fuselier
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.
MOTION TO RECESS

Dr. Fuselier moved that the board recess and reconvene tomorrow morning July 27, 2018, at 10AM, at the Eastbank Regional Jefferson Parish Library.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

The meeting recessed at approximately 6:45 p.m.
DATE AND PLACE OF MEETING

On July 27, 2018, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 West Napoleon Avenue, Metairie, Louisiana, 70002.

CALL TO ORDER

The meeting was called to order on July 27, 2018, at approximately 10:00 a.m., with Myra Collins, Chairwoman, presiding.

ROLL CALL

<table>
<thead>
<tr>
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<td>Candace Melancon, LPN Secretary/Treasurer of the Board</td>
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<td>Present</td>
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<tr>
<td>Kerri Palmer</td>
<td>Present</td>
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<tr>
<td>Johnette Kay</td>
<td>Present</td>
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<tr>
<td>Kristen Hill</td>
<td>Present</td>
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<tr>
<td>Janette Patterson</td>
<td>Present</td>
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<tr>
<td>John Becknell</td>
<td>Present</td>
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</table>
The Chair declared that a quorum was present.

Gwendolyn Dunn welcomed the audience.

Dr. Fuselier moved that the minutes of the board meeting of April 12 and 13, 2018, be adopted as printed in the book of reports.

SECOND: Cypret
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved that in the case of (Brandice Bolden) social security number ending with 2111, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Brakeisha Broussard) social security number ending with 5328, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.
Janie Cypret moved that in the case of (Kim Buky), social security number ending with 5988 the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Casey Caples) social security number ending with 7959, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Ruth Carmon) license #262593, the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the respondent’s practical nursing license be probated for no less than two (2) years with the stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.
Albertha Prince moved that in the case of (Bethany Carriere) license #270073, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license be revoked with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Jessica Carter), social security number ending with 8365 the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Gwendolyn Dunn moved that in the case of (Carrie Cook) license #20132432, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license be revoked with stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.
Albertha Prince moved that in the case of (Lori Craft) license #260053, the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the respondent’s practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYES: 0
ABSTENTIONS: Collins
The motion passed.

Albertha Prince moved that in the case of (Kimberly Curry) license #280520, the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the respondent’s practical nursing license remain suspended until and unless she complies with the stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYES: 0
ABSTENTIONS: Collins
The motion passed.

Christopher Mallet moved that in the case of (Endia Davis) social security ending with 4082, the board adopt the hearing officer’s findings of fact and conclusions of law as amended and that the applicant for licensure be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less that one (1) year with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYES: 0
ABSTENTIONS: Collins
The motion passed.
Christopher Mallett moved that in the case of (Kristi Dotson), social security number ending with 6608 the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the applicant after complying with the stipulations as written in the findings, be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Albertha Prince moved that in the case of (Janaia Houston) license #271027, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Christopher Mallett moved that in the case of (Andrea Jackson) license #280461, the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the respondent’s practical nursing license remain suspended with stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.
Albertha Prince moved that in the case of (Qiyonne Jones) license #20140185, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Christopher Mallett moved that in the case of (Courtney Lachney) license #20140896, the board adopt the hearing officer’s findings of fact and conclusions of law as amended, and that the respondent’s practical nursing license be revoked with the stipulations as written in the findings.

SECOND: Prince
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Rachel Mouton) license #200460, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent be issued a letter of reprimand with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.
Gwendolyn Dunn moved that in the case of (Taja Noel) license #20150219, the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the respondent’s practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Cypret
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Elizabeth Rodgers) license #220080, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Niiya Sanders) social security number ending with 5145, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.
Albertha Prince moved that in the case of (Vida Thomas) social security number ending with 2381, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent be denied licensure in the state of Louisiana with stipulations as written in the findings.

SECOND: Mallett
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Erica Walker) license #280549, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

Janie Cypret moved that in the case of (Trenese White) license #291213, the board adopt the hearing officer’s findings of fact and conclusions of law without exception, and that the respondent’s practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Dunn
YEAS: 5
NAYS: 0
ABSTENTIONS: Collins
The motion passed.
Christopher Mallett moved that the following consent agreements be accepted by the board without exception:

<table>
<thead>
<tr>
<th>Last four digits S.S. #</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>#2485</td>
<td>Candice Brown</td>
</tr>
<tr>
<td>#970616</td>
<td>Tricia Cambre</td>
</tr>
<tr>
<td>#990356</td>
<td>Amanda Clark</td>
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<td>#20150195</td>
<td>Tiffany Cooper</td>
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<td>#2629</td>
<td>Patricia Fontenot</td>
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<tr>
<td>#6254</td>
<td>Hannah Gingell</td>
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<td>#990423</td>
<td>Stephanie Golden</td>
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<tr>
<td>#3343</td>
<td>LaDestine Gordon</td>
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<tr>
<td>#280809</td>
<td>Raven Harry</td>
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<tr>
<td>#3973</td>
<td>Joy Henry</td>
</tr>
<tr>
<td>#280597</td>
<td>Trenesha Holliday</td>
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<tr>
<td>#210585</td>
<td>Rachel Holmes</td>
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<tr>
<td>#5932</td>
<td>Melissa Hylton</td>
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<tr>
<td>#940904</td>
<td>Tracy Lewis</td>
</tr>
<tr>
<td>#930256</td>
<td>Dena Marceaux</td>
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<tr>
<td>#20140537</td>
<td>Mersadis Martin</td>
</tr>
<tr>
<td>#210616</td>
<td>Brandi Mayard</td>
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<tr>
<td>#250162</td>
<td>Lorrie McMillan</td>
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<tr>
<td>#20121129</td>
<td>Angel Morrise</td>
</tr>
<tr>
<td>#951422</td>
<td>Gwendolyn Murphy</td>
</tr>
<tr>
<td>#4056</td>
<td>Allisa Nelson</td>
</tr>
<tr>
<td>#960170</td>
<td>Natonya Palmer</td>
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<tr>
<td>#20120952</td>
<td>Kenique Stewart</td>
</tr>
<tr>
<td>#880319</td>
<td>Jacquelyn Suire</td>
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<tr>
<td>#800129</td>
<td>Delana Thorn</td>
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<tr>
<td>#2043</td>
<td>Jackie Thomas</td>
</tr>
<tr>
<td>#5140</td>
<td>Sydney Tureaud</td>
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<tr>
<td>#5128</td>
<td>Tiffany Tyler</td>
</tr>
<tr>
<td>#9561</td>
<td>Breanna Wesley</td>
</tr>
<tr>
<td>#7828</td>
<td>April Willis</td>
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</table>

SECOND: Prince
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.
Denise Klein presented the summary report from the compliance department of new reports received and action taken as of 7/5/2018. Ms. Klein additionally presented a summary of activity for FY 2018.

No action was needed or taken on these matters.

Denise Klein gave a verbal report concerning the conference that she attended through NCSBN entitled “Experience a Frontier of Knowledge”. Ms. Klein stated that the conference was very beneficial, informative and reinforces that LSBPNE is conducting compliance and discipline business in a way that aligns with the rest of the boards across the country.

Ms. Collins asked Ms. Klein to provide a narrative summary for all of the board, especially those not present, regarding the information presented at the conference, as well as the standards of discipline.

Johnette Kay presented a summary of students admitted and reporting arrest(s) from 1/28/2018 to 6/30/2018.

No action was needed or taken.

A PN program summary report and update of programs on initial and provisional accreditation were provided.

No action was needed or taken.

Programs on initial accreditation include the following:

- Monroe Campus, LDCC, no anticipated date for the first cohort.

Programs on provisional accreditation include the following:

- Dryades YMCA School of Commerce
- Infinity College, Lafayette, LA
- Unitech Training Academy – Metairie
- Westside Campus, RPCC
NEW PROGRAM REQUEST
Ms. Kay reported that Blue Cliff College, Metairie campus, phase I was approved on 4/22/2018, phase II is pending the program’s submission and approval of board requirements.

PROGRAM(S) CITED FOR NON-COMPLIANCE OF BOARD RULES
At the time of the printing of the book of reports, the following programs had been cited for non-compliance with board rules:
- Delgado Community College (NCLEX-PN pass rate)
- Delta College of Arts & Technology, Baton Rouge (NCLEX-PN pass rate)
- Delta College of Arts & Technology, Lafayette (NCLEX-PN pass-rate)
- Hammond Campus, NTCC (NCLEX-PN pass rate)
- Tallulah Campus, LDCC (NCLEX-PN pass rate)
- West Monroe, LDCC (admissions policy)

NCLEX PASS RATES
Johnette Kay reported that 673 of 783 applicants educated in Louisiana, who applied for licensure by exam, tested and passed the NCLEX-PN on the first attempt. The Louisiana PN NCLEX pass rate for the 2017-2018 fiscal year is 85.95% compared to the national pass rate of 86.069% for the same period. No action was needed or taken on this matter.

REFRESHER COURSE
The following schools offer an online theory refresher course:
- LE Fletcher Technical Community College
- Ferriday Campus, CLTCC
- South Dakota State University School of Nursing
- Hammond Area Campus, NTCC, is approved for a face-to-face refresher course; however, they have not had sufficient enrollment to conduct the course within the past year.
- 31 nurses successfully completed a refresher course and were reinstated during the 2017-2018 fiscal year.
- No action was needed or taken on this matter.

PN PROGRAM ADMISSION TESTS
Some tests currently approved and required for admission into a practical nursing program are changing, namely TABE and Accuplacer.

- TABE is moving from version 9&10 to 11&12. Staff will look closely at the content of the TABE 11&12 version to accurately determine high school equivalency scores.
Accuplacer is transitioning from the Classic to the Next Generation version. Currently, majority of our schools utilize Accuplacer as one of the acceptable admission test. The Accuplacer scores for the Classic version are not the same as the Next Generation version. The College Board does not provide a concordance table for the language section of the two versions. Therefore, the LSBPNE board must determine the minimum scores to be accepted using Accuplacer’s Next Generation version.

Changes regarding these tests will begin January 2019.

REPORT OF THE EXECUTIVE DIRECTOR

REPORT ON 2018 LEGISLATIVE SESSION

Lynn Ansardi updated the board concerning the progress and status of Senate bill No. 202 and ACT 577.

FINANCIAL REPORTS

Lynn Ansardi presented the proposed amendments to the operating budget for fiscal year 2018.

Albertha Prince moved that all board members received a copy of the proposed amendments to the operating budget for fiscal year 2018 as printed in the book of reports.

SECOND: Collins
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Lynn Ansardi presented the actual operating budget for fiscal year 2018 as of 06/30/2018.
No action was needed or taken on this matter.
LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS  
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001  
MINUTES OF THE MEETING OF JULY 26 AND 27, 2018

LOUISIANA COMPLIANCE QUESTIONNAIRE FY 2018

Lynn Ansardi presented the Louisiana Compliance Questionnaire from fiscal year 2018.

Myra Collins moved that the completed compliance questionnaire from fiscal year 2018 be adopted as printed in the book of reports.

SECOND: Dunn  
YEAS: 6  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

LPN RENEWAL AND GRADUATE STATISTICS

Lynn Ansardi presented renewal data concerning active LPNs for the years 2010 – 2018 as well as employment distribution of LPNs for the years of 2013 – 2017. Ms. Ansardi also presented passage rates of LPN compared to the national average for the years 2010 – 2017.  
No action was needed or taken on this matter.

2018 – 2019 TRAVEL REGULATIONS

Myra Collins moved that all board members received a copy of the 2018 – 2019 travel regulations as printed in the book of reports.

SECOND: Cypret  
YEAS: 6  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.

LICENSING MANAGEMENT SOFTWARE CONTRACT

Janie Cypret moved that the board accept the agreement to enter into the Optimal Regulatory Board System (ORBS) contract.

SECOND: Mallett  
YEAS: 6  
NAYS: 0  
ABSTENTIONS: 0  
The motion passed.
Myra Collins moved to accept the resolution approving the Becknell Law Firm, APLC, to provide legal consultation and services to the board relative to board rules and regulations, legislation, board actions, and disciplinary hearings and adjudications regarding alleged violations and rules and regulations promulgated by the board.

SECOND: Prince
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Myra Collins moved to accept the resolution extending the contract with Lindsey Williams, for a period of one year to provide legal consultation and services to the board relative to board rules and regulations, legislation, board actions, and disciplinary hearings and adjudications regarding alleged violations and rules and regulations promulgated by the board.

SECOND: Cypret
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

The proposed board meeting dates for the next board meeting are November 1 and 2, 2018. Board staff has secured the Jefferson Parish East Bank Library for November 2, 2018. No action was needed or taken on this matter.

Since the enactment of LAC §1703.A.2 & LAC §1703.A.3, board staff has some concerns regarding the purpose of these rules and their consistency with policy and procedure for licensure or endorsement applicants in Louisiana. Board staff asked for the board to consider the purpose of this rule and consider revisiting this matter to provide further guidance and clarification on how to proceed.
MOTION

Christopher Mallett moved that the advisory committee study the purpose of LAC §1703.A.2 & LAC §1703.A.3 and it’s consistency with other board policy and procedures and report back to the board at the November 2018 meeting concerning their findings and/or recommendations.

SECOND: Cypret
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed.

PUBLIC COMMENT

No public comment was offered.

MOTION TO ADJOURN

Dr. Fuselier moved that the meeting be adjourned.

SECOND: Collins
YEAS: 6
NAYS: 0
ABSTENTIONS: 0
The motion passed, and the meeting adjourned at 11:37 a.m.

Candace Melancon, LPN, Secretary/Treasurer